



## Job Vacancy

National Airports Corporation (NAC) was registered as a company with PNG Investment Promotion Authority (IPA) in 2008. The operations of the NAC in Papua New Guinea is governed by the Civil Aviation Act 2000 (as amended) and is the sole mandated organisation under Civil Aviation Rule Part 139 to manage the 22 airports across PNG. NAC's performance is measured by the International Civil Aviation Organisations (ICAO) through the Civil Aviation Authority (CASA) of PNG. Under its mandate it is responsible for providing safe and secure airports that meets the minimum acceptable ICAO standard for airports.

NAC is currently undergoing significant infrastructure and organisational review and realignment for improved compliance to safety and security standards of ICAO and CASA PNG. The organisation is committed to transforming its airports into international standards ensuring the highest levels of safety and security for users of the airport and stakeholders at large. To support this strategic initiative the NAC requires the services of a qualified professional with extensive airport experience to join the team as Senior Manager Regional Airports responsible for all other airports apart from Jacksons International Airport – Port Moresby.

## Senior Manager Regional Airport

This is a senior role based at NAC Head Office in Port Moresby and reports to the Chief Operating Officer (COO). The role is responsible for heading the management team for 21 Regional Airports to provide strategic leadership and direction to ensure the 21 regional airports located throughout PNG are compliant to the requirements for CAR Part 139 and operational.

### Key Accountabilities

- Ensure close and daily supervision and liaison with respective Airport Managers and Airport Safety Officers (ASO) to ensure all technical and compliant aspects of airports relating to providing a secure and safe airports are achieved on a daily basis.
- Ensure all airport infrastructure in the areas of Civil, Mechanical & Electrical are operable and executed effectively.
- Ensures all airports under NAC operate within Aerodrome Standards in accordance with ICAO and PNG Civil Aviation Rules and other operational policies, standards and procedures.
- Ensure all Reports including NAC Board Papers are prepared in a timely manner for Regional Airports.
- Provide leadership and guidance to all operational functions of regional airports including developing and managing staff Key Performance Indicators for all its airport functions.
- Apply diligence and responsibility in managing the Budget to ensure Airport Operations are managed efficiently and within budget.
- Build and foster strong business relationships with other stakeholders including Provincial Governments and Airline Operators on matters relating to all airport operations.
- Ensure clear facilitation of leadership to all Regional airports through its functions through the reporting structure.
- Promote positive NAC working culture at all times.

### Experience & Qualification

- Tertiary or similar qualification in Airport Management or related discipline.
- Sound knowledge of International Civil Aviation Organisation and PNG Civil Aviation Safety Authority requirements is critical
- At least ten (10) years' experience in senior airport management role is preferred.
- Must meet the criteria as set out in Section 50 of the Civil Aviation Act 2000 (as amended).

**TO APPLY:**

Interested candidate must provide:

- Application letter stating their interest
- Curriculum Vitae (CV)
- Copy of Educational Qualification
- Name and contact of three (3) referees

**Address all application to:**

- Manager Human Resource
- National Airports Corporation
- PO Box 684
- Boroko, NCD

You can email your application to [recruitment@nac.com.pg](mailto:recruitment@nac.com.pg) or alternatively hand deliver your application at Green House Building, 7mile, Port Moresby.

For further information or enquiries, you can contact 3244400.

**Note:**

This position is open to PNG Citizens and Non-Citizens to Apply. All application must be received before COB on 15<sup>th</sup> September 2017. Only the shortlisted applicants will be contacted for interview.

Authorized by:

Richard Yopo  
**Managing Director & CEO**